

Facility Information

Franciscan Woods

19525 West North Avenue
Brookfield, WI 53045
262-780-3107

Franciscan Woods is a 120 bed transitional, sub-acute facility on the campus of WFH-Elmbrook Memorial. Specialties include Sub-Acute Care, Long Term Care and Hospice Care. We have an active onsite Rehabilitation Department.

PRIOR TO CLINICAL

Instructors need to contact Terri Walters 262-780-3806 (phone), 414-584-1097 (pager) at least 2 weeks before the clinical experience. If the instructor is new to the facility, the instructor needs to plan to spend approx. 2 hours at Franciscan Woods prior to the experience for an orientation, a tour and a unit observation.

MEDICAL EMERGENCY

Our term for a medical emergency is **Code Blue**. If you witness a potential medical emergency, call a staff member to the area immediately.

ID BADGES

School badges are acceptable but must be displayed at all times. If the student does not have a school name badge they must leave and return with their school ID. Names written on a piece of tape are not acceptable.

COMPUTER ACCESS

Computer access is not available to students.

FACILITY/DEPARTMENT TOUR

Terri Walters
262-780-3806 (phone)
414-584-1097 (pager)
Please call 2 weeks before needed tour.

PCX CODE & COMPETENCY

Terri Walters will check the clinical instructor off on glucose monitors prior to the start of the clinical experience.

GENERAL ORIENTATION QUESTIONS

Contact Terri Walters
262-780-3806 (phone)
414-584-1097 (pager)

ROOM RESERVATIONS

Contact Terri Walters
262-780-3806 (phone)
414-584-1097 (pager)

OBSERVATION EXPERIENCES

Contact Terri Walters
262-780-3806 (phone)
414-584-1097 (pager)

HEALTH SERVICES

As a student, in the event of an injury, please access the Emergency Department/Urgent Care. First notify your instructor and/or manager on your unit. You will need to fill out an **Incident Report**, which you will need to present when you arrive at the Emergency Department/Urgent Care. Wheaton Franciscan Healthcare acknowledges and agrees that faculty and students are responsible for the cost or charges associated with treatment received.

You will be referred to your personal physician or school health services for follow-up care.

LIBRARY

The library is available to all students currently participating in a clinical rotation at SFH. The librarian is available to assist you during regular library hours. Please ask for assistance.

The WFH Library System is located within WFH- Elmbrook Memorial. Hours are posted on the library door.

LOCKERS

Several lockers are available for student use in the ground floor classroom. Students are asked to avoid bringing valuables into the facility. Franciscan Woods is not responsible for the loss of personal property.

Please note: It is required that all locks and belongings be removed at the end of each clinical day.

LOST AND FOUND

The Lost and Found service is operated by the security department. If you have lost any property, please call Security at Elmbrook Memorial at **262-785-2189** as soon as possible and they can assist to try and locate your item.

CAFETERIA

Students are welcome to use our staff lunchroom, which contains a refrigerator, microwaves, and a few vending machines. The cafeteria at Elmbrook Hospital is also available to students.

PARKING

Because parking space is at a minimum both at Franciscan Woods and at Elmbrook Memorial, students must car pool. We can allow a total of four cars for each student group. This policy needs to be strictly adhered to so that we can assure that we have enough parking for family members, clergy and physicians. **Students may never park in spaces designated for visitors, clergy or physicians.** Franciscan Woods is not responsible for theft or damage to vehicles that may occur while parked in designated lots.

SECURITY

Please use the Main Entrance to enter the building, since other entrances are locked. Within the facility, you will be shown how to open alarmed doors that require codes.

If you wish to contact a Security Officer for any reason, dial **262-785-2189**.

LAUNDRY

It is extremely important to bag and direct laundry correctly at Franciscan Woods. Patient personal clothing, bedspreads and lift slings are placed in Pink bags. General linen such as sheets and towels are placed in Blue/Grey bags. All bags should be filled only half-way and should be closed before being sent down the laundry chutes.